



# KAITAO INTERMEDIATE SCHOOL

## TE KURA TAKAWAENGA O KAITAO ROTOHOKAHOKA

### Student Code of Conduct

Kaitao Intermediate School firmly believes that students have the right to learn and teachers have a right to teach in a positive environment. We support both staff and students in developing quality relationships that can be sustained over time and have high expectations for a correct code of conduct and positive behaviour.

Kaitao Intermediate School's Code of Conduct is based on Respect, Resilience, Responsibility and Excellence.

**RESPECT** - It is expected that students will show:

- Self-respect (1)
- Respect for each other – Staff and Pupils (1)
- Respect for our environment, property and reputation (1)
- Respect towards the rights of others to learn and teach in a settled, calm and co-operative environment

**RESPONSIBILITY** - It is expected that students will be responsible for:

- Looking after themselves, others and the school property (1) (3) (4)
- Showing acceptable behaviour as the "norm" (1)
- Using common sense and courtesy (1)
- Acting in a responsible and mature manner (1)
- Being prepared for learning with the right tools, permission, equipment and mindset
- Discussing any issues that arise in a respectful manner, with teachers, staff, their peers or other appropriate persons

**RESILIENCE** - Students will show resilience in their learning and school relationships by:

- Taking healthy risks
- Bouncing back from stress, adversity, failure and challenges
- Overcoming learning and friendship obstacles
- Embracing their mistakes and learning from them
- Demonstrating known coping skills and showing a willingness to take on board new coping strategies
- Restoring relationships when there are misunderstandings
- Maintaining their own mana and the mana of others

**EXCELLENCE** - It is expected that students will show excellence by:

- Meeting expected deadlines
- Wearing the correct school uniform (6)
- Keeping the school clean and tidy (4)
- Knowing and working on our School Goals
- Turning up on time and attending school regularly (2)

Our Code of Conduct, relationship and behaviour management plan can only be successful if we have the support of our parents and community and we are all consistent with how we operate. Please support us to ensure that your child understands that the following items are not appropriate at our school.

- Cell phones
- Expensive personal items
- Non uniform clothing, especially jackets or hoodies
- Dangerous, harmful substances and/or objects
- Chewing gum and sweets
- Alcohol or Drugs including cigarettes, lighters, matches or vaping paraphernalia
- Gang insignia eg; patches, colours
- Facial piercings, including tongue and nose piercings

## **1. GENERAL CONDUCT**

- 1.1 Students are expected, at all times, to conduct themselves in a sensible, responsible manner while at school, attending school functions, or when representing the school at other venues
- 1.2 Students' conduct should reflect the school's values and:
  - Show respect, care, concern, and consideration for others
  - Show respect for school property, and the property of others
- 1.3 Unacceptable behaviour includes bullying, aggressive behaviour, violence, offensive language, racist or homophobic remarks and cyber bullying. Bullying can sometimes be used to describe other aggressive behaviours. Bullying at Kaitao Intermediate School is defined as deliberate, harmful, involves a power imbalance, and has an element of repetition
- 1.4 When conduct falls short of the school expectations, the school will restore the situation using restorative practices and other strategies designed to help the students involved and their families
- 1.5 Serious misconduct may lead to a stand-down or suspension from school according to the terms of the Education Act 1989; where a student's gross misconduct or continual disobedience is a harmful or dangerous example to others. Serious misbehaviour can involve: theft; constant defiance or disobedience of instructions or expectations; acts of violence (physical or verbal) against others; acts of vandalism; actions which threaten the integrity of the school computer network

## **2. ATTENDANCE - High attendance = High achievement**

- 2.1 School classroom hours are from 9.00 am to 3.00 pm and the school is open to students from 8.30am to 3.15pm. Outside of these hours, parents are responsible for their children – including travel to and from school. The school reserves the right to impose sanctions on students for inappropriate student behaviour outside of these hours where the reputation of the school is at risk
- 2.2 All students will arrive by 8.50am in time for the attendance roll
- 2.3 Absence from school for family or medical reasons should be accounted for by parents or caregivers in advance (where appropriate); or with a written explanation, medical certificate, or other communication within 24 hours of the student returning to school
- 2.4 Students whose attendance falls below 85% or who are regularly late to school may be considered ineligible to represent the school for activities or be removed from specialist classes such as Accelerate, Digital or Rumaki
- 2.5 Students are not permitted to leave the school grounds during the school day unless being picked up by a parent or caregiver. Students must sign out at the office before leaving and parents must sign in at the office before entering the school grounds.

## **3. PERSONAL PROPERTY**

- 3.1 All personal property, including school uniform must be clearly named
- 3.2 The school accepts no responsibility for loss of, or damage to, any personal property including electronic devices, bicycles or any other items (which are permitted at school). Items of significant worth should be covered under home insurance policies
- 3.3 All scooters and bicycles should be secured with a lock when being stored in the school bike rack. This area is under video surveillance however precautions against theft should be taken.

## **4 SCHOOL PROPERTY**

- 4.1 Parents may be required to reimburse the school for deliberate damage done to school property or the property of others, by their children

**5 SCHOOL TRIPS AND SOCIAL FUNCTIONS**

- 5.1 Students are required to wear the designated uniform on all school-related trips, unless the supervising teacher has determined that it is clearly inappropriate for the activity involved
- 5.2 All trips and social functions that occur in association with Kaitao Intermediate School are subject to the Code of Conduct
- 5.3 A student sports Code of Conduct and Coaches Codes of Conduct will be provided where applicable.

**6 UNIFORM AND DRESS CODES**

6.1 Every student is expected to wear correct, full school uniform

This applies to students who are:

- attending school
- travelling to or from school, or identifiable as Kaitao Intermediate School students in a public place
- at a school function where the wearing of school uniform has been specified

6.2 These uniform and dress codes are specified in the school uniform/dress regulations and apply at all times

Points to note are:

- Shoes are to be plain black only and have no other visible colours, including white
- Full school uniform includes a jersey and a jacket. No other visible non-uniform jackets or jerseys are permitted during winter
- Small simple ear studs are permissible. Only Taonga and necklaces of cultural/religious significance are permissible. These are to be worn discreetly. Tongue and nose piercings are not allowed at Kaitao Intermediate School.

I have read and understand the Kaitao Intermediate School Code of Conduct and agree to ensuring that I support the school to uphold this Code of Conduct with my child.

**PARENT / CAREGIVER NAME:** \_\_\_\_\_

**SIGNED:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

**STUDENT NAME:** \_\_\_\_\_

**SIGNED:** \_\_\_\_\_

**DATE:** \_\_\_\_\_